

CITY OF McMinnville
 MINUTES OF DIVERSITY, EQUITY & INCLUSION ADVISORY COMMITTEE
 Held online via Zoom, McMinnville, Oregon

Thursday, June 10, 2021 at 4:30 p.m.

Presiding: Committee Chair Christine Bader

Recording Secretary: Kylie Bayer, Human Resources Manager

Committee Members: Present	Excused Absence
Maged Abo-Hebeish	Cecilia Flores
Efrain Arredondo	
Christine Bader	
Remy Drabkin, Council President	
Tiffany Henness	
Tony Lai	
Larry Miller	
Sarah Schwartz	

Also present were Mayor Scott Hill; City Attorney Amanda Guile-Hinman; Public Affairs Specialist Noelle Amaya.

- 1) CALL TO ORDER: Committee Chair Christine Bader called the meeting to order at 4:31 p.m. and welcomed all in attendance.
- 2) APPROVAL OF MINUTES: Efrain Arredondo MOVED to approved with one correction on the attendance section. Kylie Bayer offered the correction, showing that Sarah Schwartz was in attendance. Remy Drabkin SECONDED. Motion PASSED unanimously.
- 3) PUBLIC COMMENT: There were no public comments.
- 4) SUBCOMMITTEES: Committee members shared which subcommittee interested them the most. Subcommittee members will begin connecting to determine their priorities.
 - a) DEIAC Subcommittee Assignments

Maged	1) Community Outreach/2) Government Facing
Efrain	Government-Facing
Christine	Government-Facing
Tiffany	1) DEI Resources/2) Community Outreach
Tony	Community Outreach
Larry	DEI Resources
Sarah	DEI Resources or Community Outreach
Ceci	Community Outreach
Remy	Government-Facing

- 5) CITY DEPARTMENT ENGAGEMENT QUESTIONS: Efrain shared his draft questions for City department heads.
- 6) PRESENTATION: City Attorney Amanda Guile-Hinman gave a presentation how her department is tackling DEI initiatives. She responded to the questions in Item #5 and shared 3 specific projects: Municipal Code Update, Contracting/Procurement Business Oregon Certification Assistance, ADA Compliance.
- 7) DISCUSSION:
 - a. Proclamations and Public Statements: Community Outreach Subcommittee will take this on.
 - b. Update on Local Community Events: Tiffany shared about the AAPI event at the Chehalem Cultural Center in Newberg. 7/24/21 Mac Market will host a BIPOC/LGBT Block Party Market.
 - c. Sample Action Plans/Work Plans: Sample plans were shared.
- 8) DEI TRAINING & RESOURCES: Larry shared about training resources he found during her research. Larry and Sarah will make a recommendation to the DEIAC.
- 9) SCHEDULE:
 - a. City Council Presentation August 18, 2021.
 - b. Possible DEIAC Work Session, not scheduled
 - a. Committee will meet in person at July meeting
 - c. Fair Housing Council of Oregon Training, not scheduled
 - a. Council President Drabkin proposed a joint training with the DEIAC and Affordable Housing Committee
- 10) ADJOURNMENT

s/s Kylie Bayer
Kylie Bayer, Human Resources Manager
Recorder